



# Chelveston-cum-Caldecott Parish Council

## Northamptonshire

### Minutes of an Ordinary Meeting of the Parish Council

8<sup>th</sup> July 2024

#### Meeting Number 2408

**Present: -** Councillors: Cllr A.K.Seaman (Chair)  
Cllr J.Harwood (Vice-chair)  
Cllr A.M.Cuthbert  
Cllr C.C.Parsons  
Cllr M.I.Rixon  
Cllr P.K.Smith

Clerk: Mr. M.H.Hunter

Public and Guests: NNC Cllr Pentland and 1 member of the public.

#### **24-46 To receive Apologies for Absence.**

Cllr	Apologies	Accepted
Cllr Hill	Yes	Yes
NNC Cllr Bone	Yes	N/A
NNC Cllr Jackson	Yes	N/A

#### **24-47 To receive Declarations of Interest and requests for Dispensation Grants.**

None.

#### **24-48 To allow members of the public to speak on any agenda item.**

A resident complained about an overgrown empty property at Hillside, owned by Spire Homes.

#### **24-49 To approve the Minutes of the Previous Meeting.**

The minutes of the meeting of the Parish Council **M2407 – 10<sup>th</sup> June 2024** had been circulated.

**The meeting resolved to approve the minutes of meeting M2407.**

#### **24-50 To receive reports from the Unitary Councillors.**

The [report](#) on behalf of all three NNC ward members was noted.

#### **24-51 Notification of executive actions by the Clerk (SO26) since the last meeting.**

The Clerk had requested approval to pay the invoice for membership of Northants ACRE before the July meeting, and this had been agreed.

#### **24-52 To receive the Chair's Announcements.**

Cllr Seaman advised that *"the General Election held on Thursday 4<sup>th</sup> July has resulted in a Labour majority. The Prime Minister has announced that the new Secretary of State for Levelling Up, Housing and Communities is the Rt Hon Angela Rayner MP. More locally, for Wellingborough and Rushden, Gen Kitchen MP has been re-elected.*

*On Saturday 29<sup>th</sup> June I attended the signing of the Armed Forces Covenant by Cllr Vijay Paul, Mayor of Higham Ferrers TC, and Captain Johnston, Royal Anglian Regiment, at Higham Ferrers Market.*

*Later in the meeting you hear how the new Village Improvement Working Party is taking shape, including the results to date of the 20 mph consultation, an update on the Educational Foundation situation, and proposals for maintenance on the 305<sup>th</sup> BG(H) memorial.*



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### 24-53 To consider and agree Planning and Licensing matters.

#### a. Determined

- The conversion and extensions to garage/store into pool house and annex accommodation with new pool, at *Meadowcroft*, Raunds Road, has been granted by NNC.

#### b. Update on previous applications.

Previously considered applications not yet determined –

- New enclosed porch to front elevation at *The Cottage*, the Green
- 5G mast on the B645 by the Rushden Golf Club.
- Rushden Sustainable Urban Extension (SUE).
- 6 chicken sheds in Newton Bromswold parish.
- New 2-bedroom dwelling with integral garage and amenity space in the garden of *Haleworth* – disagreement between client and LPA ecology experts.

### 24-54 To approve Financial Transactions.

#### a. The invoices listed below were due for payment.

The meeting resolved to approve these payments, and authorised the payments to be made.

**Opening Balance for the meeting** **£22,201.08**

#### Receipts since last meeting

Number	Sender	Description	Method	Amount
2024.024	UTB	Bank Interest (Apr – Jun 24)	Bank	£135.44
<b>Total Receipts this meeting</b>				<b>£135.44</b>

#### Payments to be approved since last meeting

Number	Payee	Description	Method	Amount
2024.022	Northants ACRE	Membership	BACS	£42.00
2024.023	UTB	Service charge (Apr – Jun 24)	Bank	£18.00
2024.025	EUKHOST	.org.uk hosting	Card	£99.60
2024.026	Mowerman	Grass cutting (Jun x 4 cuts)	BACS	£1,613.76
2024.027	Northants ACRE	Membership uplift	BACS	£6.00
2024.028	Milton Ernest Garden Centre	Peat free Compost for planter (100 ltrs)	Card	£16.00
2024.029	UTB	Monthly card fee	DD	£3.00
2024.030	nBS	St Lt Power (Apr – Jun 24)	BACS	£106.90
2024.031	DATS Print Services	Consultation printing (colour)	BACS	£28.00
<b>Total Payments this meeting</b>				<b>£1,933.26</b>

**Closing Balance for this meeting** **£20,403.26**

#### b. Cllr Harwood had confirmed that the bank statements for the month of June had been received and reconciled.

### 24-55 To receive reports on Standing Items / Projects List.

**Highways:** Cllr Seaman advised the northbound signs approaching the Chelston Rise / CRE junction were obscured by vegetation (FMS 6203943).

Cllr Cuthbert was going to report the verges between Caldecott and Chelston Rise.



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Cllr Seaman advised the hedge between Sawyers Crescent and *Meadowcroft*, Raunds Road, was overgrown.

**Grounds Maintenance:** Cllr Seaman advised that following the poor cut in June, the contractors have made a better job since.

**Street Lighting:** No report.

**Ditches:** Cllr Parsons advised the ditch opposite *Meadowcroft*, Raunds Road, was overgrown.

**E-Government:** The recent website news and X (Twitter) posts were reviewed.

**Rights of Way:** Parish Path Warden advised all walked footpaths are in reasonable condition underfoot, however the side bushes on bridleway MM17 continue to grow out into the walking area. He met a horse rider recently, and got into the bushes out of the way and she stopped and asked us to make ourselves visible, otherwise it could spook her horse - not something you want to hear with no escape route!

Bushes at the Duchy Close end of Foot Lane are very sharp and growing outward.

Cllr Harwood had sent some images of an overgrown path north of the footbridge at the junction of MM1 & MM13. The Clerk will check the location to confirm which ROW is affected.

**Trees:** Cllr Smith advised the trees striking vehicles on Water Lane have been reported (FMS 6201372) and the low hanging trees over the footway between Britten Close and Raunds Road have been reported (FMS 6201389).

**Police Liaison:** Cllr Cuthbert advised that the Crime Map for April 2024 shows two other thefts, one each in Chelveston and Caldecott, and an antisocial behaviour in Chelston Rise.

Northants Police are appealing for information about a burglary at a property on High Street, Chelveston. The burglary happened on Thurs 20<sup>th</sup> Jun between times 12:55pm & 1:01pm.

A resident had raised concerns about activities on lay-by 23 (Kimbolton Road), with frequent incidents with vehicles/late night visitors, who are behaving suspiciously & also becoming aggressive when spotted. A van parked down there late at night was reported to Police where the driver was seen wandering around *Greenacre's* barn area, whilst the *White House* has had persons peering in through the windows. Can the Council liaise with the Police and look at improving the security of the lay-by before there is a serious incident (grant funded) - cameras identifying culprits would be ideal, but may not be permitted? Cllr Cuthbert had contacted the local PCSO to see if he was aware.

An unknown drone had been flown over properties in Chelston Rise. Details of a suspect van that might be connected had been reported to the police.

**Allotments:** Cllr Seaman advised the contractor had completed 6 of the 12 replacement sheds, with the last 6 arriving today.

### **Charites:**

Educational Foundation: Cllr Seaman advised that the Village Hall had been used for 143 hours in June, and the EF clerk had confirmed there would be no charge for cleaning after the 305<sup>th</sup> AMW visit in May.

Cllr Seaman advised the meeting of the latest staffing position following resignations, which could mean the Village Hall having to close in September.

Sawyers Charity: Cllr Harwood advised no meeting planned.

Wind Farm Trust: Cllr Cuthbert advised the Trust will meet on Weds 31<sup>st</sup> July.

Foulger Trust: Cllr Parsons advised no meeting planned.



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**Traffic Calming:** Cllr Seaman advised that Northants Highways were now overdue to move/replace the two SID posts, taking longer than expected to schedule the works. Cllr Hill has reported that the parish will have the CSW equipment from Sat 17<sup>th</sup> August until Sat 14<sup>th</sup> September.

**Events Team:** Cllr Parsons advised that the Table top sale planned for Sun 14<sup>th</sup> July has been cancelled. The next event will be decorating the Green to support and reflect the successes of Team GB during 26<sup>th</sup> July – 11<sup>th</sup> August. The signs for the fun dog show would go up approx. a month in advance.

**Defibrillators:** Cllr Seaman advised that the planter had been positioned and planted up in front of the *Star & Garter* defibrillator site on 16<sup>th</sup> June. It was struck by a vehicle on Thurs 27<sup>th</sup> June, but not damaged.

**Emergency Planning:** No report.

**NDP Review:** Cllr Seaman advised that the page by page review could go ahead in advance of the site visit to the CRE Park.

**Environment Team:** Cllr Harwood advised that the team were planning an informal nature walk on Sat 3<sup>rd</sup> August, with a children's walk on Weds 14<sup>th</sup> August.

**Village Improvement Working Party:** Cllr Rixson advised of five residents who had agreed to serve on the Working Party. The 20 mph consultation leaflet had been issued and the results to date were noted.

### **24-56 To consider and agree to support a resident request to extend the 30 mph zone in Water Lane.**

Cllr Seaman reminded the meeting that a [briefing paper](#) on the request had been circulated prior to the meeting.

**The meeting resolved to** defer support to the resident request to extend the 30 mph zone in Water Lane, and instructed the Clerk to act accordingly.

### **24-57 To consider and agree the FY24-25 1<sup>st</sup> Quarter Budget Review.**

Cllr Seaman advised a [briefing paper](#) had been sent out prior to the meeting. The Clerk went through the budget and expenditure for the first quarter of FY23-24 and the proposed increases, decreases and virements for the next quarter.

**The meeting resolved to** agree the increases, decreases and virements, as per the briefing paper, and instructed the Clerk to act accordingly.

### **24-58 To consider and agree to add a wreath retaining wire and to repair the leadwork on the 305<sup>th</sup> BG(H) memorial.**

Cllr Seaman reminded the meeting that a [briefing paper](#) had been circulated prior to the meeting.

**The meeting resolved to** agree to the installing of a wreath retaining wire, and instructed the Clerk to act accordingly.



# Chelveston-cum-Caldecott Parish Council

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### **24-59 To consider and agree to repainting / re-gilding the faded colour inserts on the granite elements on the 305th BG(H) memorial, subject to funding.**

Cllr Seaman reminded the meeting that a [briefing paper](#) had been circulated prior to the meeting.

Cllr Cuthbert asked if all the gilding was being re-done or only the faded parts. The Clerk would clarify.

[Post meeting note: The quote covers all the re-gilding]

**The meeting resolved to** agree to the re-painting / re-gilding, subject to funding, and instructed the Clerk to act accordingly.

### **24-60 To consider and agree responses to consultations.**

None.

### **24-61 To consider and agree Visits, Training and Courses.**

Wellingborough & Rushden Area Local Cycling and Walking Infrastructure Plan (LCWIP) “*Stakeholder workshop*” on Weds 10<sup>th</sup> Jul 2024 at Swanspool House, Wellingborough @ 18:00 – 19:30. Clerk.

Northants CALC “*Off to a Flying Start*” on Thurs 19<sup>th</sup> Sept 2024 (18:30-21:00) for Cllr Rixson (£48).

The Clerk had enrolled on the SLCC’s *Principles of Internal Auditing Local Councils* (PIALC) course by self -funding (£144), so as to improve his knowledge of the Internal Audit process.

SLCC “*50<sup>th</sup> National Conference*” on Tues 8<sup>th</sup> & Weds 9<sup>th</sup> Oct 2024 at the Leonardo Hotel, Hinckley Island, Leics. for the Clerk (£485 less FSLCC discount (ex VAT)). The SLCC is funding the overnight accommodation for the National Forum representatives for the night of Mon 7<sup>th</sup> Oct.

**The meeting resolved to** agree to booking the Clerk’s attendance at the SLCC National Conference 2024, and instructed the Clerk to act accordingly.

### **24-62 To receive the Clerk and Councillors’ Reports.**

The Clerk advised that the June – July newsletter had been issued.

Residents had complained about the Green Waste Collection service e.g. not having their bins collected or are not receiving their renewal bin sticker from NNC. This has been passed on to Graeme Kane, Assistant Director, Highways and Waste.

Cllr Parsons asked if the Council could investigate name badges, as these would be useful when doing door to door consultations, etc. The Clerk would investigate,

#### **Date of Next Meeting:**

Cllr Seaman advised that the next scheduled meeting of the Parish Council would be held at the Village Hall on Monday 12<sup>th</sup> August 2024, starting at 7:30 pm.

Unless a planning application arrived beforehand, the meeting would be focused on the results of the 20 mph consultation and the Educational Foundation Sole Trustee request.

The meeting closed at 8:25 pm.

**Issued on 13<sup>th</sup> July 2024**

**Pages 3205– 3211**

Chair of the Parish Council



# Chelveston-cum-Caldecott Parish Council

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### Resolutions List

24-14	Resolved to agree the appointments to bodies, charities and roles	Emergency Coordinator pending
24-18	Resolved to note the Asset Register and for Cllr Parsons to advise details of the Events Team assets and check if the gazebo is in the secure shed	Cllr Seaman advised gazebo not in secure shed. Awaiting Events Team assets
24-23	Resolved to agree to the Annual Governance Statement 2023-24	Audit underway
24-24	Resolved to agree to the Accounting Statements 2023-24	Audit underway
24-38	Resolved to form a Village Improvement Working Party	Awaiting first meeting
24-39	Resolved to join Northants ACRE and seek confirmation of VAT implications of Sole Trustee	Completed
24-44	Resolved to book Cllr Rixson on an induction training course in September	Course booked, awaiting attendance
24-56	Resolved to defer support to the resident request to extend the 30 mph zone in Water Lane	Deferred
24-57	Resolved to agree the increases, decreases and virements, as per the briefing paper	Completed
24-58	Resolved to agree to installation of a wreath retaining wire	Order placed
24-59	Resolved to agree to the re-painting / re-gilding, subject to funding	All re-gilding clarified, grant for 50% funding submitted
24-61	Resolved to agree to booking the Clerk's attendance at the SLCC National Conference 2024	Course booked, awaiting attendance



# Chelveston-cum-Caldecott Parish Council

## Northamptonshire

7 July 2024 (2024-2025)

### Chelveston-cum-Caldecott Parish Council DRAFTPAYMENTS LIST 19 TO 0

Voucher	Cheque	Name	Description	Amount
19	2024.22	Northants ACRE	Subscription	42.00
		<i>Subscription 2024-25</i>		
20	2024.23	Unity Trust Bank	Service charge	18.00
		<i>Bank charges</i>		
21	2024.25	EUKhost Ltd	ISP services	99.60
		<i>ISP Hosting - chelveston.org.uk (26/07/2024 - 25/07/2025)</i>		
22	2024.26	Mowerman Grounds Maintenance	Grass cutting	1,613.76
		<i>Grass cutting June ( 4 cuts)</i>		
23	2024.27	Northants ACRE	Subscription	6.00
		<i>Uplift from PC to Community Facility membership</i>		
24	2024.28	Milton Ernest Garden Centre	Compost	16.00
		<i>Multi-purpose peat free compost (100 litres)</i>		
25	2024.29	Lloyds Bank (multipay card)	Card fees	3.00
		<i>Monthly card fees</i>		
26	2024.30	npower Business Solutions	St Lighting Power	106.90
		<i>St Light Power (Apr - Jun 2024)</i>		
27	2024.31	DATS Print Services Ltd	Printing	28.00
		<i>20 MPH consultation leaflets in colour</i>		
<b>TOTAL</b>				<b>1,933.26</b>

### Chelveston-cum-Caldecott Parish Council BANK ACCOUNTS

Unity Trust Bank - Current Account	£403.26
Unity Trust Bank - Savings Account	£20,000.00
<b>Total in Banks</b>	<b>20,403.26</b>
<b>Cash</b>	
<b>GRAND TOTAL (Banks and Cash)</b>	<b>£20,403.26</b>