



Chelveston-cum-Caldecott Parish Council

Northamptonshire

Notice of an Ordinary Meeting of the Parish Council

The Annual Meeting of the Parish Council will be held at **7:30 pm on Monday 9th September 2024 in the Chelveston Village Hall**. All Parish Councillors are hereby summoned to attend the meeting. Members of the public and press are invited to attend and may inspect the papers for the meeting on the [Parish Website](#).

Members of the public and press may record the Council meetings, but are reminded they may not do so in a way that would disrupt the meeting (e.g. no live audio commentary).

Agenda for meeting M2410

- 24-71 Apologies for absence.
- 24-72 Declarations of interest and requests for dispensation grants.
- 24-73 To allow the public to speak on any agenda item (*maximum 15 minutes total*).
- 24-74 To approve the Minutes of the Parish Council meetings M2408 (8th July 24) and M2409 (12th August 24).
- 24-75 To receive reports from the North Northamptonshire Council (NNC) ward Councillors.
- 24-76 Notification of any executive actions by the Clerk (under SO26) since the last meeting.
- 24-77 Chair's announcements.
- 24-78 To consider and agree planning & licensing matters:
Update on any previously considered application.
- 24-79 To approve financial transactions relating to:
UTB (monthly card fee, payments), Mowerman (Grass cutting), TWM Traffic Control Systems (SID Solar works), PKF Littlejohn (external audit fee), Livedrive (cloud backup renewal), Northants ACRE (model CIO constitution) and Webheath Services (St Lt works).
Monthly bank reconciliation (*Cllr Harwood*).
- 24-80 To receive reports on Standing Items / Projects List
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| Highways. | Charities (<i>Charity Trustee Cllrs</i>). |
| Grounds Maintenance. | Community Speed Watch (<i>Cllr Hill</i>). |
| Street Lighting. | Events Team (<i>Cllr Parsons</i>). |
| Ditches. | Defibrillators. |
| E-Government. | Emergency Planning. |
| Rights of Way. | NDP review 2023-4 (<i>Cllr Hill</i>). |
| Trees (<i>Cllr Smith</i>). | Environment Team (<i>Cllr Harwood</i>). |
| Police Liaison (<i>Cllr Cuthbert</i>). | Village Improvements WP (<i>Cllr Rixson</i>). |
| Allotments (<i>Cllr Seaman</i>). | |
- 24-81 To consider and agree to the external auditor's report.
- 24-82 To consider and agree to the annual review of polices.
- 24-83 To consider and agree to purchase name badges.
- 24-84 To consider and agree to purchase a Parish Council mobile app.
- 24-85 To consider and agree the appointment of the initial Trustee Directors of a new Charitable Incorporated Organisation (CIO) to replace the Educational Foundation charity.
- 24-86 To consider and agree to authorise the Clerk to act on behalf of the Council during the transitional arrangements for the Educational Foundation charity.
- 24-87 To consider and agree responses to consultations.
- 24-88 To consider and agree requests for visits, training and courses.
- 24-89 Clerk and Councillors' reports (*for information only*).

Issued on 30th August 2024

Mark Hunter
Clerk to the Parish Council