



Chelveston-cum-Caldecott Parish Council

Northamptonshire

A2408 – Item 24-85: Initial Trustee Directors of a new Charitable Incorporated Organisation (CIO) to replace the Educational Foundation charity.

Background: At the August meeting the Council agreed (24-69) to act as a Sole Trustee (if requested) for the governance of the Educational Foundation (EF) charity. The Council further agreed that it would seek to convert the status of the unincorporated EF charity to a Charitable Incorporated Organisation (CIO) at the earliest opportunity.

Progress: Provisional timescales are for the new EF CIO to come into force on 1st January 2025, after which the current EF charity will be dissolved or made dormant. This will align with the FY year end of the current EF charity.

However, the new EF CIO needs to be set up in advance, so it can be approved by the Charity Commission, arrange bank accounts, etc. The new EF CIO will be based on the Northants ACRE model Village Hall CIO constitution (which has already been approved by the Charity Commission).

As part of the setting up of the EF CIO, there will need to be the initial (minimum three) Trustee Directors, appointed by the Council. Looking at Moulton PC and at Moulton Community Centre CIO (Charity number: 1195121) as an example, they have appointed the PC Clerk and four Cllrs as their Trustee Directors.

The Trustee role: These roles are unremunerated, although expenses can be covered. Trustees have responsibility for making decisions including oversight of:

- Governance.
- Financial management, budgets and investments.
- Health and Safety, Safeguarding and Staff policies and procedures.
- Fundraising.

Trustees must act in the best interests of the charity, impartially and without bias. As a CIO, personal liability is limited to £1 per Trustee.

Proposal: The Council is asked to appoint up to four Cllrs and the Clerk as the initial Trustee Directors in order to allow the new CIO to be created.

Mark H Hunter
Clerk to the Parish Council